



BSFA Meeting Minutes

Date	Thursday 24 th March 2022	Chair	Katherine Huxtable-Drake
Location	Zoom	Minutes taken by	Claire Poyser-Blair

Attendees:

- Katherine Huxtable-Drake (KHD) – Chair
- Claire Poyser-Blair (CPB) – Secretary
- Abi Spencer (AS) – Trustee
- Joanne West (JW) – Trustee
- Mrs Nicky Blacknall (NB) – Trustee

Agenda Items
<ol style="list-style-type: none"> 1. Welcome and apologies - KHD 2. Teatowels 3. AOB 4. Date of next meeting

Item	Discussion	Action Points
1.Chair welcome and address	<p>KHD explained that the purpose of the meeting this evening, we are having a slightly different meeting tonight</p> <p>Please could you report all outstanding points by Sunday night via WhatsApp or email to enable Claire add to the minutes as additional points</p> <p>To move on to the special meeting point</p> <p>We are the only people that have attended the meetings in the last 12 months</p> <p>We need to be thinking about the longevity of the BSFA and getting new member onboard so that eventually we can step down from the roles to follow the natural lifespan of the roles</p> <p>NB – School thinks we do a lot and on some occasions we do too much but on the flip side the teachers are happy to put in requests. I’m a little perplexed in the lack of support from school families, maybe the families feel by contributing financially that’s what is required.</p> <p>The quiz night was a massive success and Mrs Cast want to formally celebrate the evenings success and thank everyone involved</p> <p>JW – maybe it’s because families aren’t aware of who the BSFA are and who is on the BSFA. Something like sports day where they would be attending anyway might be a good platform to get the word out there. Maybe we focus on the easy projects like Krispy Kremes, Break the Rules, the things that the kids love and are not exhausting to us</p> <p>On the WhatsApp group I get no response. AS feels the same, maybe we are bombarding with news on the groups</p>	

	<p>KHD suggest we ask parents to follow Mrs Cast’s Twitter for our news. We could do with a dedicated coms person although we are still looking for a replacement Treasurer. We need at least a couple more members to continue the Charity.</p> <p>AS – Again the radio silence when we put things out, maybe we are doing too much not just because we are a small team but maybe because we are a small school. Maybe we go out to the parents and ask them what we’ve done that they like and what we do</p> <p>CPB – Same as JW & AS on the radio silence on the WhatsApp, feel a little bit ignored</p> <p>KHD – Lifestyles have changed, pockets aren’t so deep,</p> <p>KHD – Couple of things we could do:</p> <ul style="list-style-type: none"> - Jack it in and fold, which is not a preference - Maybe scale back as we’ve been doing too much - We are a charity and we are a massive support to school and we do things that the kids absolutely love - To retain our charity status we need to earn £5k per year which could be done via “easier” events <p>Would like to put together an action plan;</p> <ul style="list-style-type: none"> - Could somebody have a play with the 6 reasons to join your PTA flyer - Could somebody put together a well worded, heartfelt letter explaining our current situation to parents - Daytime meeting inviting new members either after school (15:30 – 16:30 on at Thursday) or after drop off for tea and toast (09:00 – 10:00) - Promote out meetings in a more effective manor going forward – notice board, text from school - Info graphic showing our achievements - Have a piece in Mrs Cast’s news letter <p>Tea towels – Jess Greenaway is going to do all of the art work, school would like us to come into school and manage the project with the option for the Yr6 pupils to do them outside of school – lets get an army of helpers first or second week back after Easter</p>	
2.Finance	<p>Want to celebrate that we currently have £14,989 with nothing to go out and quite a few bits to come in</p> <p>Quiz Night was a success, we raised just under £700</p>	
	AOB – CPB look at Paypal account	