



BSFA – Trim Trail Meeting Minutes

Date	Friday 6 th May 2022	Chair	Katherine Huxtable-Drake
Location	School	Minutes taken by	Claire Poyser-Blair

Attendees:

- Katherine Huxtable-Drake (KHD) – Chair
- Claire Poyser-Blair (CPB) – Secretary
- Abi Spencer (AS) – BSFA Trustee – Apologies
- Joanne West (JW) – BSFA Trustee
- Mrs Nicky Blacknall (NB) – BSFA Trustee – Apologies
- Mrs Cast (RC) – Head Teacher
- Gordon Burton (GB) – Chair of School Governors
- Mrs Straw (JS) – Chief Operating Officer Mitre Trust
- Jo Dunseath – Parish Council
- Charlie Whitt (CW) – Friend of BSFA
- Jane Aldrick (JA) – Friend of BSFA and School Governor

Agenda Items
<ol style="list-style-type: none"> 1. Welcome and apologies - KHD 2. Trim Trail 3. AOB 4. Date of next meeting

Item	Discussion	Action Points
1. Chair welcome and address	KHD introductions, thanks for attending and gave apologies for Nicky and Abi	
2. Trimtrail	<p>BSFA are keen to bring in School, The Trust, Governors, Parish Council and Parents to help with Trim Trail as this is for the school and local community</p> <p>We are aiming to raise around £20,000 for the Trim Trail and we are currently at just over £15,000, although there are a few other commitments like Year 6 leavers events and Teacher requests.</p> <p>We are hoping to achieve the goal by Summer 2022, we have; the following events coming up before the end of the school year: Fab-Bricks, Jubilee Tea-Towels, Bags2School, Krispy Kremes, Bounce-a-thon, Sports Day refreshments.</p> <p>We haven't yet sent any letters to local businesses (within 5–10-mile radius) to ask for funds to be contributed nor have we applied for any grants. Is anybody willing to take on this task? JA will take on Lions and Rotary. GB will look at Sports England.</p> <p>BSFA want to be arranging events and raising money, but need help with the Trim-trail project and spread the workload.</p> <p>Plans for Parish Council to introduce a park to the village have been put on hold – Jo has no update on this project – Planning application</p>	<p>JA write to Lions U Rotary</p> <p>GB write to Sports England</p>

has not yet been applied for; this park will be for toddlers. School's Trim Trail will be for 4 – 11-year-olds.

The BSFA have gone out to three companies for quotes; Fawns, Pentagon and Play Dale. They were all given the same brief and they have all come back with quotes of around £20,000.

School have had a safety report carried out on the existing Trim Trail and a lot of it has been deemed unsafe. KHD has been in communication with Play Dale and they have confirmed that the current Trim Trail is still under warranty, the wood is covered for 15yrs and it is only 10 years old. However, we are still fighting with them to confirm what needs to be done from our end to get the current Trim Trail fixed under warranty. KHD will chase Play Dale giving them 1 week to get this sorted and make it clear that we are deeming them liable if any child is injured on the equipment.

School is responsible for annual maintenance, which is carried out by an external company. Should we sign up for a maintenance contract the BSFA would look at funding this.

We are looking to extend the Trim Trail and fix the current equipment – Preplanning was rejected as full planning is needed, JS needs full plans for the new section before full planning can be applied for. We need to choose a company that we are going to move forward with and agree a design plan.

Plans from Fawns and Play Dale were shared during meeting, RC suggested that once we have narrowed it down to two designs, we should put it to the children to get their preference.

We would like the area to be usable all year round as when it is wet the field area is completely flooded meaning that the Trim Trail is out of bounds, we have looked at flooring but it is very expensive and doubles our costs. GB suggested that we speak with Cordons in Calverton as they do all kinds of waterproofing and flooring. – GB will contact Cordons to find a solution.

Planning is 3-month turnaround, installation will take approximately a week.

Action Plan:

- KHD to get updated copy of plans, quotes and warranty
- Forward plans and quotes to the team
- Trim Trail team to each pick their favourite and we will go with the majority
- Give PlayDale 1 week to come back with a decision, if they fail to meet this deadline they will not be considered for the next phase
- School to put up a disclaimer for using the equipment out of school hours
- JW has offered to take on the gate keyholding from July
- Reconvene in 3 weeks – include school council

KHD contact Play Dale

GB to contact Cordons

	- JD to check with Parish on liability for the equipment being used by the public outside of school hours, signage etc	
3.AOB		
4.Date of next meeting	Friday 27 th May 2022	