

Date: 24/04/25 **Time:** 7.30pm **Location:** The Bromley, Fiskerton
Chair: Laura Perkins (apologies) **Minute taker:** Victoria Smallwood



BSFA Meeting Agenda

Attendees & Apologies

- Rosie Raife - RR
- Joanne West – JW
- Laura Perkins – LP - Apologies
- Emma Terry – ET - Apologies
- Emma Concannon – EC
- Kathy Smith – KS - Apologies
- Rebecca Barbary – RB - Apologies
- Victoria Smallwood - VS
- Marli Speyers – MS - Apologies
- Becky Payne – BP – Apologies
- Vicky Tomlinson – Apologies

Agenda Items

Welcome & Apologies
 Finance update
 Summer Fair
 Sports Day
 Summer Performance
 Monster Mash
 Cannoville soccer challenge
 Break the rules Day
 Superheroes Day
 AGM
 Charity Commission End or Year return
 AOB
 Date of next meeting

Item	Discussion	Action Points
Welcome and apologies	Welcomes	
Intro	Summer Events	
Finance	Current balance: £6767.99 Money out: £922.04 <ul style="list-style-type: none"> • £41.99 – Rug for Pips • £143.40 – set of stop watches 	

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	<ul style="list-style-type: none"> • £34.15 – bird feeders • £550 – 2025 DARE • £42.50 – Mothers & Others day plants • £70 – Mothers & Others day plant pots • £40 – Bunny suit hire <p>Money in: £210.04</p> <ul style="list-style-type: none"> • £50 – Regular parent donations • £160.04 – Asda cashpot for schools <p>Money still due out: £.</p> <ul style="list-style-type: none"> • Forest school storage (£210 approx – awaiting invoice) • Food for Christmas Fair (amount unknown – awaiting invoice) • 2026 DARE deposit (£100 – payment to set up) • Replacement laptops (£5000 committed + 200 from Mothers and Others profit) <p>Money BSFA have agreed to spend or is already being looked at: (this money has not been put aside and needs to be raised before it can be spent)</p> <ul style="list-style-type: none"> • DAaRT 2026 (£600 approx – agreed) • New picnic bench(es) for quiet area (amount unknown – spending agreed – needs resourcing) • Shrubs/fencing for quiet area (need quote) • Digital cameras (agreed – needs resourcing) • Outside speaker system (needs resourcing) • Panto? - xmas <p>Money still due in: £701</p> <ul style="list-style-type: none"> • Krispy Kreme school money (spring term) – £292.50 - invoiced • £19.50 cash from Krispy Kreme order. • Mothers & Others - £312 school money – invoiced • Mothers & Others cash £9 – to be collected • Bags2school - £68 chq – to be paid in. <p>Update on most recent events:</p> <ul style="list-style-type: none"> • Asda Cashpot for schools £160.04 • Krispy Kremes (spring) £139.50 • Mothers & Others £208.50 <p>Money left after what we know we have coming in and what we have committed to spend (which has already been ordered) = £approx 900.</p>	
Class reps	<p>Reception – Marli Speyers Year 1 – Katherine Drake Year 2 – Lauren Clarke</p>	

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	<p>Year 3 – Victoria Parker Year 4 – Victoria Smallwood Year 5 – Jo West Year 6 – Julie Richards / Claire Poiser-Blair</p>	
Summer term	<p>Summer fair – Confirmed 12th July 2-5pm with school by KS We need to confirm with trustee group whether it will go ahead and who will lead.</p> <p>Sports day 4th July – need donations of ice poles (140) by 20th June to allow for freezing (RR) Source cans of pop, crisps/snacks, water (EC) Could Jane Day provide gazebo? (VS)</p> <p>Summer performance (Yr 4/5/6) w/c 14th July Refreshments (VS/RR/JW/RB/ET)</p> <p>Monster Mash Hall and DJ need booking ASAP (LP)</p> <p>Cannoville soccer challenge – confirm with Maxine (ET)</p> <p>Break the rules day Date request from Mrs Cast (JW)</p> <p>Superheroes Day (9th/10th June) (MS) Ideas? (All) Message Keyring?</p> <p>Transition day - can a couple of people attend to talk to the new parents possibly serve tea and coffee? Date needs confirming.</p> <p>Charities Commission End of Year Return – Deadline Mid May (LP with support from JW)</p> <p>AGM Confirm date (LP) Chair's report (LP) Financial report (JW) Pre-meeting communication including roles (RR/VS)</p>	
Spending requests	N/A	
AOB	.N/A	
Date of next meeting	Date of next meeting: Tuesday 20 th May	