

**Date:** 09/09/24 **Time:** 7.30pm **Location:** The Waggon and Horses PH, Bleasby.  
**Chair:** Laura Perkins **Minute taker:** Emma Terry



# BSFA Meeting Agenda

## Attendees & Apologies

- Rosie Raife - RR
- Joanne West - JW
- Laura Perkins - LP
- Emma Terry - ET
- Emma Concannon - EC
- Kathy Smith - KS
- Rebecca Barbary - RB
- Victoria Smallwood - VS
- Claire Price - CP
- Marli Speyers - MS
- Vicky Tomlinson - VT
- **Claire Poiser-Blaire – CPB - Apologies**

## Agenda Items

- Welcome & Apologies
- Introduction from new Chair & thank you for all for attending
- Finance update
- Including break down of year 6 fundraising
- New Class Reps
- Plans for Autumn Term
- Close out of any outstanding items from previous meetings
- AOB
- Date of next meeting

Item	Discussion	Action Points
Welcome and apologies	LP introduced as new chair. All attendees introduced themselves. New trustee's confirmed.	
Intro	LP thanked all for attending.	
Finance	<p>Current balance: £6224</p> <p>Money out: £3301.94</p> <ul style="list-style-type: none"> <li>▪ TENS license for Monster mash (£21)</li> <li>▪ Village hall hire for Monster mash (£149 – including deposit)</li> <li>▪ Apple class storage (£114.75)</li> <li>▪ Apple class furniture (£3000)</li> <li>▪ Sports day refreshments, Asda (£17.19)</li> </ul>	

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	<p>Money in: £1548.98</p> <ul style="list-style-type: none"> <li>▪ Year 5/6 play refreshments (£21.50)</li> <li>▪ Easyfundraising (£126.98)</li> <li>▪ Bags2school (£75)</li> <li>▪ Sports day refreshments (£145.20)</li> <li>▪ Fathers/superhero day (£3.50)</li> <li>▪ 2023 Bounce-a-thon match funding (£342)</li> <li>▪ 2024 Bounce-a-thon including match funding (£834.80)</li> </ul> <p>Money still due out:</p> <ul style="list-style-type: none"> <li>• Bird feeders (£42 – awaiting invoice)</li> <li>• DAaRT 2024 (£800 approx. – awaiting invoice)</li> <li>• Forest school storage (£210 approx. – awaiting invoice)</li> </ul> <p>Money BSFA have agreed to spend or is already being looked at:</p> <ul style="list-style-type: none"> <li>○ DAaRT 2025 (£800 approx.)</li> <li>○ New picnic benches (amount unknown – need to decide number and order)</li> <li>○ Pond fencing (no amount agreed AD trying for donations)</li> </ul> <p>Money still due in:</p> <ul style="list-style-type: none"> <li>• Julys bags2school (amount unknown)</li> <li>• Fathers/superhero school money (£353.50 – already invoiced)</li> <li>• Bounce-a-thon 2024 school money (£409.45 – already invoiced)</li> </ul> <p>Potential events for Autumn term:</p> <ul style="list-style-type: none"> <li>➤ Bags2school – booked – 19.11.24, 04.03.25, 10.06.25.</li> <li>➤ Easyfundraising – ongoing</li> <li>➤ Monster mash – 04.10.24.</li> <li>➤ Christmas cards – Rosie already sorting.</li> <li>➤ Christmas fair – needs looking at early – simple like last year poss. after school on a Friday.</li> <li>➤ Christmas play refreshments – easy to organise once dates known.</li> <li>➤ Cinema night – unable to accommodate last year due to after school clubs etc.</li> </ul>	
Class reps	<p>Reception – Marli Speyers  Year 1 – Katherine Drake  Year 2 – Lauren Clarke  Year 3 – Victoria Parker  Year 4 – Victoria Smallwood  Year 5 – Jo West  Year 6 – Julie Richards / Claire Poiser-Blaire</p>	
Autumn term	<p>- Parent Kind / Asda funding, need to notify parents. RR to call Parent kind to ensure we are fully set up. Vicky to set up email to send to Mrs Meaden to send out to the whole of school. Vicky to add to local Facebook groups for friends of to help the school.</p>	

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	<ul style="list-style-type: none"> <li>- Booked 3 bags for school - 19<sup>th</sup> November / 4<sup>th</sup> of march and 10<sup>th</sup> of June.</li> <li>- Easy fund raising ongoing.</li> <li>- Monster mash 4<sup>th</sup> October Venue booked Hoveringham Village Hall and DJ booked.</li> <li>- Christmas cards</li> <li>- Christmas fair – Discussing different ideas for the fair, different games etc. Also discussed if it should be after school as Bleasby staff would prefer this. CP to chat through with school about weekend or after school.</li> <li>- MS discussing could rainbow not happen, possibly be easier to set up? Year 6’s to help? KS will discuss with Mrs Cast, possibly 29<sup>th</sup> of November? Or 1<sup>st</sup> of December. Discussing if we could do offsite? Epperstone village hall? To chat with Mrs Cast regarding Christmas to decide date.</li> <li>- Refreshments at Christmas play / KS1</li> <li>- Cinema night – Christmas movie? Try to tie in with late night shopping?? Volunteers needed, discussing whether we can use the kitchen? KS to find out about possible date for movie night. Needs to be advertised 2 weeks before. Possibly Wednesday 13<sup>th</sup> Nov or 20<sup>th</sup> of November. Will confirm next meeting.</li> <li>- Teddy bears picnic / LP &amp; ET to arrange tea and coffee. And chat through BSFA. LP to provide letter explaining who BSFA are.</li> <li>- MONSTER MASH – LP to set up WhatsApp group, parents to stay, need to ask Mrs Meaden about putting on school money – discussing different stalls for the MM, years 6’s to help out, tattoos/ glitter tattoo. RB to discuss with year 6 parents.</li> <li>- LP &amp; ET to do Costco food/drinks run for MM.</li> <li>- Poll to discuss jobs for MM on WhatsApp group. Victoria to provide poster and Vicky to email Mrs Meaden about putting on school money/ putting posters around school to tell parents about MM. Chatted through putting the price up but decided to keep price the same as £5 on SM and £6 on the door.</li> <li>- JW discussing banking issue, RB can help with banking and offered to be added.</li> </ul> <hr/> <ul style="list-style-type: none"> <li>- Discussed crispy crème donuts at end of term? CP discussing with Mrs Cast.</li> </ul>	
<p><b>Spending requests</b></p>	<ul style="list-style-type: none"> <li>- Outside table for quiet area</li> <li>- Something for quiet garden to separate / shrubs</li> <li>- Pond fencing</li> <li>- Glockenspiels x 10</li> <li>- Digital camera (Cheap for the children) they can use outside</li> <li>- Outside speaker system for the playground</li> <li>- Painting covers (tunics)</li> <li>- Clipboards x 20</li> </ul>	

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	- Discussing a sale? Funding from Lions but not sure if school would like one, chatting through if we could maybe find a parasol/umbrella. Not sure if need with little sunshine we get.	
AOB	Discussing after school/before school treats for parents.	
Date of next meeting	Tuesday the 8 <sup>th</sup> of October at Waggon Bleasby - 19.30.	

<b>Action Points</b>
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